



Information about **Council Tax Reduction**



Easy read booklet



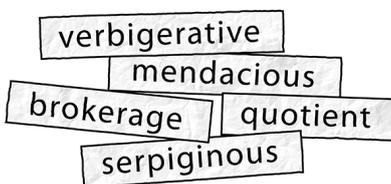
This is an Easy Read version of some information. It has words and pictures.



You might want help to read this booklet. You can ask someone to help you.

words

Some words are **black and bold**. These words might be hard to understand.



We explain what the **black and bold** words mean in a box like this.



Some words are **bright blue and bold**. These words are links to websites or email addresses. You can click these links on a computer.

Who we are and what this booklet tells you about



We are **Wandsworth Council**. We look after services like schools, libraries and rubbish collection in the local area.



This booklet tells you about a **benefit** called **Council Tax Reduction**.



Benefits are payments some people get if they need extra help in life.



Council Tax is money each home must pay to their local council. The money is used to pay for local services.



Council Tax Reduction is a benefit some people get if they do not have enough money to pay their Council Tax.



You are not eligible for Council Tax Reduction if

- your name is not on the Council Tax bill of the home you want to make a claim for
- you do not live at the home you want to make a claim for
- you or your partner have £16,000 or more of **capital**
- your **immigration status** says you cannot get Council Tax Reduction.



Capital is the money you have and the things you own, like savings and property.



If you are an **immigrant**, it means you have come to live in a different country from the one you were born in.

Your **immigration status** says what you can and cannot do in the country you have come to live in.



If you are a full-time student in higher education

You are not eligible for Council Tax Reduction if you are a full-time student in **higher education**, unless

- you are a single parent
- you are disabled
- you are 60 years old or more.



Higher education means education you do after school and **further education**, like university.

Further education means education you do after school, like sixth form.



You are eligible for Council Tax Reduction if

- you are a full-time student who is less than 19 years old and in further education
- you are the partner of a full-time student in higher education.



If you are not eligible for Council Tax Reduction



If you are not eligible for Council Tax Reduction, you might be able to get **Second Adult Rebate**.



Second Adult Rebate is a way to help people who live with other adults but do not earn much money, like older people.

How much is Council Tax Reduction



The amount of Council Tax Reduction you get will be worked out by looking at

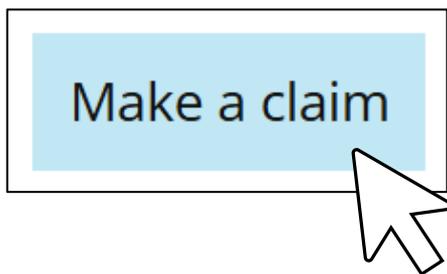
- how much Council Tax you pay
- how many people live in your home
- how much capital the people in your home have
- the situation of the people in your home.



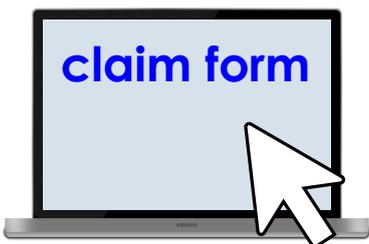
How to make a claim



Go to the part of our website called **Make a Housing Benefit or Council Tax reduction claim.**



- If you want to make a claim online, click the **Make a Claim** button in the section called **Online.**



- If you want to make a claim by post, click the **claim form link** in the section called **By Post.** Print and complete the form. Send it to us at this address



**Wandsworth Council
Benefits Service
PO Box 500
London SW18 2PN.**



If you need help to complete the claim form, call this number **020 871 8080.**

Contact us



You can make an appointment to talk to an **advisor** about your claim.



An **advisor** is a person who works for us and gives advice about benefits.



If you want to make an appointment, call this number **020 871 8080**.



Our address is
**The Benefit Service
Wandsworth Council
Benefits Service
PO Box 500
London SW18 2PN.**