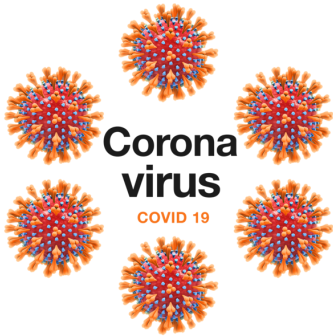## Covid-19 Local Outbreak Control Plan
Keeping People Safe From Covid-19

This plan has been written by Wandsworth Council.

It says how we will keep people safe from Covid-19.

The important things we will do are:

1. Plan for people getting Covid-19 in care homes and schools.

2. Find out which places and people are most at risk of getting Covid-19.

3. Make sure people can get tested for Covid-19.

4. Tell people when they have been close to a person who has Covid-19.

5. Share data to help us keep people safe.

6. Help people who are at risk to stay home.

7. Set up groups to decide what to do about Covid-19.

We will work together with different people and groups to keep people safe.

NHS Test and Trace

- Get tested if you have symptoms or are a key worker.

- If the test says you have Covid-19, they will ask who you have seen.

- Those people will be contacted and given advice what to do.

- This is called Contact Tracing.

The London Coronavirus Response Cell (LCRC) will work with all the London councils to make sure people are supported to stay safe.

What will happen if lots of people in Wandsworth get Covid-19?

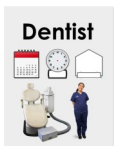If lots of people get Covid-19 in a...

- Care Home.

- School, playgroup, or nursery.

- Workplace.

- Doctors, pharmacy, dentist, or optician.
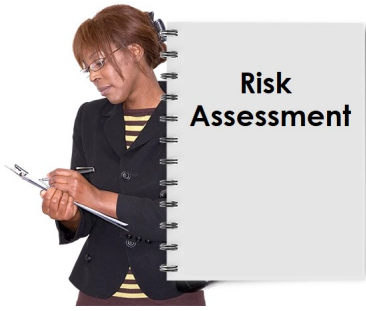
- Prison.

- Homeless shelter or hostel.

- Or in the community.

We will work together to…

- Find out what is happening.

- Write down all the risks and how to stop them.

   (This is called a **risk assessment**)

- Give advice about testing.

- Support people who need to stay at home.

   E.g. by bringing shopping.

- Tell people what is going on.

- Tell the news what is going on.

Who makes decisions about what happens?

There are different groups and meetings who will make decisions about what will happen.

What do Care Homes need to do?

- Plan what they will do if people who live there get Covid-19.

- Train staff about how to stop Covid-19 spreading.

Training Room

Page 7

- Register on the testing portal website, so they can get tests for everyone.

- Tell LCRC about people getting Covid-19 within 24 hours.

Has Covid-19

Covid-19 free

- Keep track of how many care homes have cases of Covid-19 and how many are Covid-19 free.
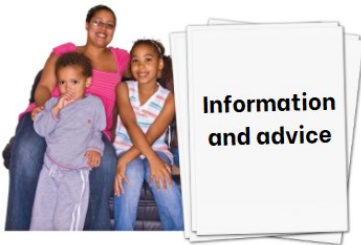
- Keep track of PPE supplies.

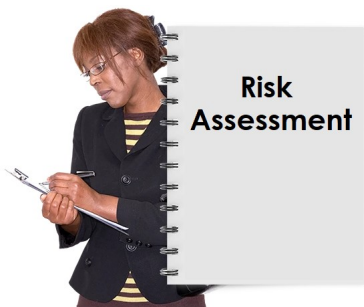- Keep track of which staff are off sick.

What do Children's Services need to do?

Children's Services include schools, playgroups, nurseries, foster parents, and youth groups.

- Give advice and support to families and services.

- Make sure schools, playgroups and nurseries write down all the risks and how to stop them.

  (This is called a **risk assessment**)

- Organise deliveries of PPE.

- Follow the rules to keep people safe.
  - Cleaning.
  - Social distancing.
  - Face masks.

- Stop staff and children moving between bubbles.

- Give food vouchers and support to families who are finding life hard.

- Support families who need to stay at home.

- Make sure schools and childcare places have enough staff.

- Schools will be open but children with Covid-19 symptoms should not go.

- If children have Covid-19 symptoms, they will be taken away from the group until somebody can come and take them home.

- Schools will write down when somebody might have Covid-19.

- Help the Track and Trace Service by writing down who is visiting and when.
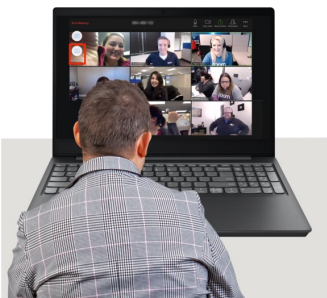
Council

What else will the Council do?

- Share information with charities and businesses.

- Make sure charities have what they need to help people.

- Online weekly meetings for all businesses.

- Help businesses to apply for grants to help them get more money.

- Promote businesses that are open in lockdown.

- The Wandsworth Enterprise Hub will support businesses.

- The Community Hub will support people who need to stay at home by delivering food, prescriptions etc.
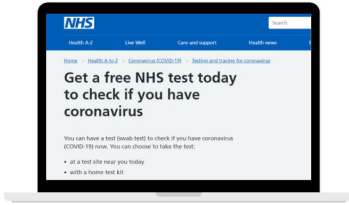
Getting Tested
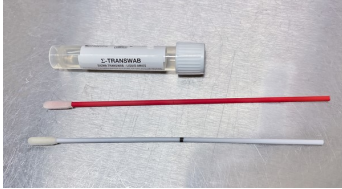

There are two types of Covid-19 test.

1. **Swab Tests**—for you to see if you have Covid-19.

2. **Antibody Tests**—for you to find out if you have already had Covid-19.

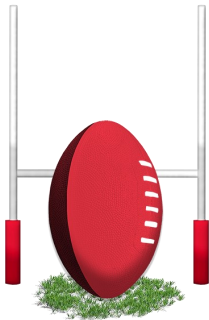You can ask for a test on the NHS website.

You can order a **Home Test Kit**.

You can go to a **Regional Testing Centre.**

The closest ones are...

Chessington World of Adventure.

Twickenham Rugby Stadium.

You can go to a **Mobile Testing Unit.** These are set up in different places where they are needed.

Essential workers can get a test through their workplace.

Care homes can test people who live there and staff using a website to order tests.

Sharing Data

We will share data about people to keep everyone safe.

Data will be used to make reports about…

1. How many people get tested.

2. How many people are ill.

The reports will not have your name.

What will the Council do to tell people about what's happening?

Update the Council Covid-19 website.

Choose a person to speak to the media.

Make posters and banners about keeping safe.

Only report facts, not gossip.

Tell council staff what to say when they answer the phone.

Talk to everyone, even if they are hard to reach.

This plan has been put into Easy Read by Generate.